PPP Forgiveable Loans	Eligibility	Uses
SBA Paycheck Protection Program (PPP)	Topline Overview Guidance of 1st Draw	To secure forgiveness, PPP must use a minimum of 60% of loan
Forgiveable loan to grant	500 or fewer W2 employees, but cannot include 1099 workers.	for payroll and employee insurance benefits and maximum of
1st Draw or Request Increase		40% on rent, utilities, and new covered operation and PPE
	C-Corps; S-Corps; LLCs; Partnerships; 501(c)(3) nonprofits; 501(c)(6)	expenses.
Application: SBA Form 2483	nonprofits; 501(c)(19) veterans organizations; Sole Proprietors;	
Opens: 1/8/21	Independent Contractors; Self-Employed Individuals; Housing	Covered period can be 8 to 24 weeks.
Closes: 3/31/21	cooperatives; Tribal Businesses	Covered payroll amount can be up to \$100K/employee.
Apply to banks, not to the SBA	Borrower or its employees cannot also receive Unemployment	Borrowers should not include as taxable income the amount of
Max Amount: Monthly payroll x 2.5 up to \$10 million	Assistance during the same period. Borrower cannot also receive a	the forgiven PPP loan. However, Congress has confirmed that
Apply to banks, credit unions, online financial institutions like	Shuttered Venues Operator (SVO) grant.	borrowers can still deduct the business expenses that the PPP
Paypay. Do not apply to SBA.		grant paid for.
Check out www.sba.gov/Lender Match		
SBA Paycheck Protection Program (PPP)	Topline Overview Guidance of 2nd Draw	Must be able to certify that first PPP loan was fully used
Forgiveable loan to grant	300 or fewer W2 employees, but cannot include 1099 workers.	according to the 60-40 rule by the time of the 2nd draw, but you
2nd Draw		do not need to have submitted your official forgiveness form ye
	Experienced 25% reduction in gross receipts comparing one quarter in	
Application: SBA Form 2483 SD	2019 to same quarter in 2020.	To secure forgiveness, PPP must use minimum of 60% of loan for
Opens: 1/13/21		payroll and employee insurance benefits and maximum of 40%
Closes: 3/31/21	C-Corps; S-Corps; LLCs; Partnerships; 501(c)(3) nonprofits; 501(c)(6)	on rent, utilities, and new covered operation and PPE expenses.
	nonprofits; 501(c)(19) veterans organizations; Sole Proprietors;	Covered period can be 8 to 24 weeks.
Apply to banks, not the SBA.	Independent Contractors; Self-Employed Individuals; Housing	Covered payroll amount can be up to \$100K/employee.
Max Amount: Monthly payroll x 2.5 (or multiply by 3.5 for	cooperatives; Tribal Businesses	
restaurants and hospitality) up to \$2 million		Borrowers should not include as taxable income the amount of
	Borrower or its employees cannot also receive Unemployment	the forgiven PPP loan. However, Congress has confirmed that
Check out <u>www.sba.gov/Lender Match</u>	Assistance during the same period. Borrower cannot also receive a SVO	borrowers can still deduct the business expenses that the PPP
	grant.	grant paid for.
PPP Forgiveness Form Choices		
SBA PPP Forgiveness Form 3508 S (To be updated)	SBA Forgiveness Form 3508 EZ (To be updated)	SBA Forgiveness Long Form 3508 (To be updated)

# SBA PPP Forgiveness Form 3508 S (To be updated)

### No longer reduce forgiveness by EIDL Advance Amt!

Use Form 3508S if your PPP loan amount was \$50,000 (and now \$150,000) or less . With this simplest of forgiveness forms, your loan will be fully forgiven even if you had a reduction in FTE headcount or salary/wages. But, you must still certify that loan funds were used correctly based on the 60-40 formula.

Note: On 12/27/20, Congress increased the threshold for this forgiveness form to \$150,000 but SBA has not updated the form yet as of 1/15/21.

Use Form 3508EZ if your PPP loan amount is over \$50,000 (and now over \$150,000) and you are either:

1. Self-employed with no employees; or

No longer reduce forgiveness by EIDL Advance Amt!

2. You do have employees but you did not reduce wages by more than 25% and you did not reduce employee FTE headcount or their hours during the covered period; or

3. You do have employees but you did not reduce wages by more than 25% and reduction of FTE headcount and hours not counted against you if you could not operate as normal as a result of reduced business activity due to COVID-19 health guidance compliance.

#### SBA Forgiveness Long Form 3508 (To be updated) No longer reduce forgiveness by EIDL Advance Amt!

Use this form if you don't qualify to use Forms 3508 S or 3508 EZ. The long form 3508 will primarily be used by companies who reduced employee salaries by more than 25% and were not prevented from continuing to operate your business as normal during the covered period.

### SBA COVID-19 Emergency Injury Disaster Loan (EIDL) and Advances

On December 27, 2020, Congress replenished this SBA loan program with \$20 billion. It is **NOT** a second draw. Only those who did not successfully receive or were not officially declined an EIDL loan before 12/27/20 can apply.

EIDL loans are NOT forgiveable. These loans must be repaid over expenses, such as payroll, independent contractors, health care a 30-year term at low interest rates of 2.75% for nonprofit organizations and 3.75% for all other entitites and selfemployed/sole proprietors. Loan repayments are deferred by one year from origination of the loan.

Application: https://covid19relief.sba.gov/#/

Note: Self-employed and sole proprietors should count themselves as one employee (do not say zero).

You can have an EIDL loan simultaneously with any other federal resource including a PPP loan, Pandemic Unemployment Assistance, and a Shuttered Venue Operator Grant.

EIDL Loan funds can be used for working capital & normal operating benefits, rent, utilities, fixed debt payments, repairs, and personal protection equipment.

Only EIDL loans of \$25,000 or more require collateral. You can accept or reject the loan offer or only take a portion of it.

Loan amount based on 2019 business expenses and borrower's credit score.

#### **EIDL Advances:**

EIDL Advance funds have been provided by Congress to fulfill the original promise of providing a full \$10,000 advance, tax-free grant, if it was officially requested by the borrower, when originally applying for an EIDL loan in 2020. These new funds will first pay the 16 million EIDL applications that were made through July 2020 with the following priority order:

- Borrowers located in a low-income area, have 300 or fewer employees, and can prove at least a 30% loss in revenues during any 8-week period during the pandemic.

- All other borrowers with 300 or fewer employees who did not receive the full \$10,000 advance, regardless of number of employees, and can prove at least a 30% loss in revenues during any 8-week period during the pandemic.

Previous EIDL Advance Recipients do not have to apply to receive these additional funds. SBA will contact you directly based on their priority order by email/mail to request proof of your 30% revenue loss. This is particularly good news for individual artists and gig workers who only received a \$1,000 advance last year. Theoretically, you will received an additional \$9,000 this year as a grant that does not have to be repaid or reported as income!

This legislation did not provide funds for new applications for EIDL Advances.

### SBA Shuttered Venue Operators (SVO) Grants

On December 27, 2020, Congress established a new \$12 billion SBA program for Shuttered Venues Operators (SVO) grants for the hardest hit performing live arts venues, theatrical producers, Shuttered Venue Operators Grants during the first and second movie theaters, museums, zoos, acquariums, and talent This is a grant, not a loan, and it does not have to be repaid. The first \$2 billion is reserved for eligible applications with up to 50 full-time employees

The SBA is in the process of setting up the grant program and is not yet accepting applications. Preliminary guidelines and future application will be posted at

https://www.sba.gov/funding-programs/loans/coronavirusrelief-options/shuttered-venue-operators-grant

or after Dec. 27. 2020. but receiving a PPP loan before that date the following schedule: is fine. It is **not** recommended that you apply early for a new or second draw PPP in 2021 while you await the results of your SVO application after the portal opens and then decide to decline the PPP offer. Once you are offered a PPP loan from a otherwise, the loan offer is rescinded.

#### Grant amounts:

For an eligible entity in operation on 1/1/19, it can apply for the lesser of an amount equal to 45% of their 2019 gross earned revenue OR \$10 Million.

An eligible entity who began operation after 1/1/19 can apply for the lesser of the average monthly gross revenue for each full month you were in operation during 2019 multiplied by 6 OR \$10 Million.

Several priorty rounds of funding during the first 60 days. Note: On January 20, 2021, SBA updated the proposed plan for issuing priority periods. To clarify, priority awardees will not need to satisfy representatives of artists who perform in these kinds of venues. the small employer set-aside. During the first 59 days of opening the SVO Grants, SBA will reserve no less than \$2 billion of program funding for grants to entities that have no more than 50 employees. Regardless of how many employees you have, please apply as soon as the SVO application portal opens because SBA will route your application into the correct priority round. Even if funds run out quickly, please still apply because the SVO fund could be replenished by - Payments to independent contractors (not to exceed \$100K in President Biden and Congress and you want to keep your early spot in the queue.

The SBA is in the process of setting up the grant program and is not Note: Eligible entities must have been in operation as of Feb. 29, yet accepting applications. Small businesses who have suffered the 2020. Venue or promoter must not have received a PPP loan on greatest economic loss will be the first applications processed under

> - First Priority grants available in first 14 days for entities who suffered a 90% or greater revenue loss between April 2020 through December 2020 due to the COVID-19 pandemic.

- Second Priority grants available in second 14 days for entities who financial institution, you are required to accept it within 10 days; suffered a 70% or greater revenue loss between April 2020 through December 2020 due to the COVID-19 pandemic.

> - Third Priority grants available after the first 28 days for entities who suffered a 25% or greater revenue loss between April 2020 through December 2020 due to the COVID-19 pandemic.

> - Second draw Supplemental grants for who were eligible for first and second round priority grants and who also suffered a 70% or greater revenue loss in 2021 for the most recent calendar guarter (as of 04-01-21 or later)

> - Unrestricted, Non-Priority Round begins 61 days after initial priority grant awards and is available for eligible entities of any size can apply who suffered a 25% or greater revenue loss.

- Payroll costs
- Rent payments
- Utility payments
- Scheduled mortgage payments (not including prepayment of principal)

- Scheduled debt payments (not including prepayment of principal) on any indebtedness incurred in the ordinary course of business prior to 02-15-20)

- Worker protection expenditures
- annual compensation per contractor)

- Other ordinary and necessary business expenses, including maintenance costs

- Administrative costs (incl. fees and licensing) State and local taxes and fees
- Operating leases in effect as of 02-15-20
- Insurance payments

- Advertising, production transportation, and capital expenditures related to producing a theatrical or live performing arts production. (May not be primary use of funds.)

#### Grantees may not use award funds to:

- Buy real estate
- Make payments on loans originated after 02-15-20
- Make investments or loans

- Make contributions or other payments to, or on behalf of,

political parties, political committees, or candidates for election

Funds may be used for specific expenses, which include:

### **Federal Pandemic Unemployment Assistance**

FPUC - Extends the Federal Pandemic Unemployment the benefits amount above the state base benefits by an additional \$300 per week.

PUA - Extends and also phases out the Pandemic Unemployment Compensation 11 weeks through March 14, 2021, and increases Assistance that allows self-employed workers to be eligible to both state unemployment benefits to March 14 (after which no new applicants) through April 5, 2021.

Mixed Income Workers - Provides an additional \$100 per week to the \$300 per week (total \$400 per week) for up to 11 weeks through March 14, 2021, for unemployed "mixed income" workers who have at least \$5,000 a year in self-employment income but are disqualified from receiving PUA because they are applying for benefits in your state. eligible for regular state unemployment benefits. This benefit is added to FPUC and will terminate with it on March 14, 2021.

#### www.CareerOneStop.com

Review information on filing for unemployment compensation and use and 2021 period). the CareerOneStop Unemployment Benefits Finder to learn about

**PEUC** - Extends but also phases out the Pandemic Emergency Unemployment Compensation, which extends the maximum of weeks an unemployed worker can collect benefit to April 5, 2021, but no new applications after March 14, 2021.

Maximum number of weeks - a worker may claim unemployment benefits for a total of 50 weeks (includes 2020

#### **Direct Taxpayer Stimulus Payments**

Direct Payments - Economic relief via IRS stimulus payments of \$600 for individuals with a 2019 Adjusted Gross Income (AGI) of up to \$75,000 per year. \$1.200 for married filing jointly taxpayers with an AGI of up to \$150,000, and an extra \$600 for each dependent child who are under 17 years old.

Phase Out - \$600 for single or \$1,200 for married filing jointly **IRS Recovery Rebate Credit** payments would be phased out by 5% for every \$1,000 above the AGI's If you didn't get any payments or got less than the full amounts listed above. (ie - a single taxpayer with an AGI of \$80,000 on her 2019 from last year's or this year's payments, you may gualify for the tax return and claiming 3 dependent children under the age of 17 years credit when you complete your 2020 tax return. old would receive \$1,900 (\$100 for herself and \$1,800 for her 3 kids)

Learn more at Recovery Rebate Credit

Track your IRS Payment: www.IRS.gov/coronavirus/get-mv-payment

#### National Endowment for the Arts

allows them to award general operating grants with FY 2021

funds, rather restrict grants to project-specific grants that cannot be produced because of COVID-19. Nonprofit and governmental arts organizations are eligible to apply.

National Endowment for the Arts and National Endowment for Congress also made it retroactive for NEA and NEH to re-classify those previously awarded project-specific grants using FY 2019 and FY 2020 funds that were unable to be completed because of COVID-19. This Congress appropriated each of these federal agencies in the could unlock **more than \$100 million** of additional funds for nonprofit FY21 Omnibus bill with a budget increase to **\$167.5 million** that and governmental arts organization grantees.

Regularly check the websites of these federal cultural agencies for upcoming guidance:

www.Arts.gov

www.NEH.gov

the Humanities

#### **Extend Eviction and Foreclosure Moratoriums**

Economic Aid Act provided a temporary extension to the current CDC eviction moratorium and an additional \$25 billion in emergency rental assistance.

- Extends eviction moratorium until Jan. 31, 2021.

payments, any unpaid rent and/or unpaid utility bills. - A household may receive up to 12 months of assistance, however, an additional three months may be added if it is necessary to ensure the family remain housed.

to acquisitions and housing bond-financed developments. - Treasury will distribute funds to states and localities using the same formula used to distribute the CRF. Small states will receive a minimum of \$200 million in emergency rental assistance. Localities with populations over 200,000 may request to receive their allocation of emergency rental The U.S. territories would share a set-aside of \$400 million (with Mae and Freddie Mac. a small territory set-aside), while \$800 million would be set aside for Native Americans, Alaska Natives and Native Hawaiians.

President Biden's Day One Executive Order on 1-20-21: The COVID-19 pandemic has triggered an almost unprecedented housing affordability crisis. Today, 1 in 5 renters and 1 in 10 homeowners with a mortgage are behind on payments. President - Eligible renters will receive the assistance to pay for rent, utility Biden is asking the Centers for Disease Control and Prevention to consider immediately extending the federal eviction moratorium until at least March 31, 2021, while calling on Congress to provide much needed rental assistance and extend it further. And, he will ask the Department of Veterans Affairs, Department of Agriculture, and the - Establishes a 4% floor for calculating housing tax credits related Department of Housing and Urban Development, to consider extending foreclosure moratoriums for federally guaranteed mortgages and continuing applications for forbearance for federally guaranteed mortgages until at least March 31, 2021. The Federal Housing Finance Agency (FHFA) has already extended its foreclosure and eviction moratoriums until February 28, 2021. President Biden will call on the agency to consider extending the foreclosure moratorium further and assistance directly. Under the program, D.C. is treated as a state. continue forbearance applications for all loans guaranteed by Fannie

### Extend Student Loan Repayment

Economic Aid Act did not provide an extension on student loan repayment forebearance. Last summer, President Trump used executive action to continue the CARES Act student loan relief until the end of December, avoiding student loan bills coming due just weeks before the presidential election. In December 2020, former Education Secretary Betsy DeVos further extended the relief until the end of January.

#### President Biden's Day One Executive Order on 1-20-21:

Currently, borrowers owe over \$1.5 trillion in federal student loans. Borrowers of all ages are often faced with a tough tradeoff between making their student loan payments, investing in their long-term financial future, or paying their bills. The pandemic has only increased the economic hardship of the millions of Americans who have student debt. President Biden is asking the Department of Education to consider immediately extending the pause on interest and principal payments for direct federal loans until at least September 30, 2021.

### **Broadband Provisions**

Economic Aid Act provided \$7 billion to expand broadband access for students, families and unemployed workers. It includes:

- A new \$3.2 billion Emergency Broadband Benefit that will provide \$50 per month for broadband for low-income families.

- \$300 million for rural broadband.

- \$250 million for Federal Communications Commission's telehealth program.

- \$285 million to fund a pilot program to assist with broadband

issues for historically Black colleges and universities.

- \$1.9 billion for "rip and replace" efforts related to Huawei and ZTE equipment in U.S. networks.

- \$1 billion in grants for tribal broadband programs.

\$65 million to improve broadband mapping.

### **CARES Act State and Local Block Grants**

Economic Aid Act Extended the date by which state and local governments must make expenditures with the original CARES Act Coronavirus Relief Fund (CRF) awards from Dec. 30, 2020, to Dec. 31, 2021.

### **Charitable Tax Deduction Extended**

Re-establishes the \$300 above-the-line charitable tax deduction to now allow a \$600 deduction for taxpayers filing jointly instead of limiting it to only \$300 per tax return.

#### Extension and Modification of Employee Retention and Rehiring Tax Credit

This provision extends the refundable CARES Act employee retention tax credit from Dec. 31, 2020, to July 1, 2021, with the following changes applicable for 2021:

Effective as if originally included in the CARES Act, this provision clarifies that eligible employers can get a PPP loan and claim the ERTC, but amounts forgiven under the PPP loan cannot be considered qualified retention wages.
Consistent with IRS guidance, this section also provides that group health plan expenses can be considered qualified wages when no other wages are paid.
This provision also clarifies the definition of gross receipts for exempt organizations.

- The credit is 70% of wages and \$10,000 per quarter (up to a \$7,000 credit per quarter per employee) instead of 50% of wages and \$10,000 in total (up to a \$5,000 credit per employee in total).

- A business only needs a 20% drop in gross receipts to be considered eligible instead of a 50% drop. o Rather than a blanket disallowance for governmental employers, the credit is available to public colleges and hospitals.

- The definition of large employer applies to companies with more than 500 employees instead of 100, allowing many more companies to obtain the credit for wages paid when their employees are providing services.